

Individual Decision

Title of Report:	Assurance Work Programme		
Report to be considered by:	Cllr Laszlo Zverko	on:	26 May 2005
Forward Plan Ref:	ID0725		

Purpose of Report: To outline proposals for the work programme for Assurance Services

Recommended Action: Approve the work plan

Reason for decision to be taken: Approve the work plan

List of other options considered: N/A

Key background documentation:

- Report to Corporate Board – March 2005

Portfolio Member:	Councillor Zverko
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Supporting Information

1. Background

1.1 This report outlines an integrated work programme for the three main elements of the Assurance Service. These are:

- Risk Management
- Internal Audit
- Health and Safety

1.2 Each of these elements forms an important part of the Internal Control Framework of the Council and hence are an important aspect of the delivery of stronger governance. The annual report for internal audit also feeds into the preparation of the Council's annual Statement of Internal Control.

1.3 The work programme outlines firm proposals for the period 2005-6, with forward planning up to 2009-10. This is a rolling plan, ie each year the plan is re worked to ensure it remains relevant to the needs of the Council.

Appendices

Appendix A – Assurance Work Plan 2005-10

Implications

Policy:	None
Financial:	None
Personnel:	None
Legal:	None
Environmental:	None
Equalities:	None
Partnering:	None
Property:	None
Risk Management:	The work programme helps delivery of Risk Management across the Council.
Community Safety:	None

Consultation Responses

Members:

Leader of Council:	Cllr Jones
Select Committee Chairmen:	Cllr Lundie

P&L Committee Chairman

(where appropriate):

Ward Members: N/A

Opposition Spokesperson: Cllr Gaines

Advisory Members: N/A

Local Stakeholders: N/A

Officers Consulted: Corporate Board

Trade Union: N/A